

# Scrabble Montessori School

38660 Lexington Street Fremont CA 94536

(510) 797-9945

## Preschool/Kindergarten /Elementary

### Application for Enrollment (2025-2026)

I hereby request space for my child \_\_\_\_\_ aged \_\_\_\_\_ for the program specified below. I am enclosing a non-refundable deposit of \$\_\_\_\_\_ (One Month's Tuition). The deposit is nonrefundable and will be applied only as tuition. The deposit will be applied towards the last tuition payment, provided I give thirty days advance written notice on the 1st of the month of the withdrawal and my child is attending school at the time the notice is given. I am also enclosing a non-refundable registration and processing fee for the amount listed below.

Application Fee / Re-enrollment fee	\$300.00	(Non-refundable)
Annual Material Fee (Non-refundable)	\$250.00	
<b>PRESCHOOL</b>		
8:30 a.m. – 11:30 a.m.	<input type="checkbox"/> \$1100.00	Monday – Friday (Per month) <b>(Room I &amp; II only)</b>
8:30 a.m. – 11:30 a.m.	<input type="checkbox"/> \$870.00	M-W-F/T-THU-F (Per month)
8:30 a.m. – 2:30 p.m.	<input type="checkbox"/> \$1,300.00	Monday – Friday (Per month)
8:30 a.m. – 2:30 p.m.	<input type="checkbox"/> \$1000.00	M-W-F/T-THU-F (Per month)
8:00 a.m. – 6:00 p.m.	<input type="checkbox"/> \$1,550.00	Monday – Friday (Per month)
8:00 a.m. – 6:00 p.m.	<input type="checkbox"/> \$1120.00	M-W-F/T-THU-F (Per month)
*Morning care 7:30 a.m. – 8:00 a.m.	<input type="checkbox"/> \$120.00	
* \$120.00 additional per month for potty training		
<b>KINDERGARTEN</b>		
8:30 a.m. – 2:30 p.m.	<input type="checkbox"/> \$1300.00	Monday – Friday (Per month)
11:30 a.m. – 6:00 p.m.	<input type="checkbox"/> \$1075.00	Monday – Friday (Per month)
01:30 a.m. – 6:00 p.m.	<input type="checkbox"/> \$825.00	Monday – Friday (Per month)
8:00 a.m. – 6:00 p.m.	<input type="checkbox"/> \$1,550.00	Monday – Friday (Per month)
<b>WITH DAY CARE</b>		
\$350 Material fee for all Kindergartners (Annual, Non-refundable)		
<b>ELEMENTARY</b>		
8:30 a.m. – 2:30 p.m.	<input type="checkbox"/> \$1300.00	Monday – Friday (Per month)
2:30 p.m. – 6:00 p.m.	<input type="checkbox"/> \$700.00	Monday – Friday (Per month)
8:00 a.m. – 6:00 p.m.	<input type="checkbox"/> \$1,550.00	Monday – Friday (Per month)
<b>WITH DAY CARE</b>		
\$350 Material fee for all Elementary children (Annual, Non-refundable)		
Weekly Rates for Summer Camp \$ 450		

Parents Name(s)\_\_\_\_\_ Date\_\_\_\_\_

Address\_\_\_\_\_ City\_\_\_\_\_ Zip\_\_\_\_\_

Child's Birth Date\_\_\_\_\_ HomeTelephone\_\_\_\_\_

Mother's Work Phone\_\_\_\_\_ Father's Work Phone\_\_\_\_\_

How did you hear about Our Montessori School? \_\_\_\_\_

**Note: Please read and sign the reverse side of the application**

**www.scrabblemontessori.com**

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## CALENDAR OF HOLIDAYS (2023-2024)

January 1	New Year's Day
January 2	School Resumes after break
January 20	Martin Luther King Jr Day
February 17	President's Day
April 18	Good Friday
May 26	Memorial Day
Jun 19	Juneteenth
July 4	Independence Day
August 22 & 23	School Closed- Teacher in Service Day
August 26	First Day of School
September 1	Labor Day
November 11	Veteran's Day
November 27-28	Thanksgiving Break
December 25	Christmas
December 26-31	School Closed

## FAMILY DISCOUNT

A 10% discount will be applied to a sibling's full Day toddler/preschool tuition.

## TERMS OF PAYMENT

All payments are due on the first of the month.

\$350 materials fee for Kindergarten & Elementary is due with the re-enrollment form. Material fee is non-refundable and not prorated. Books will be issued only after the child graduates From Kindergarten or Elementary program.

## ABSENCE

No credit or refund is given for illness or trips out of town. The school's expenses continue, regardless of attendance.

## LATE FEES & SERVICE CHARGES

Tuition is due on the first of the month and is late on the fifth. A late fee of \$50 is added to the balance after the fifth of the month. Additional 1 1/2% service charge is charged every ten days thereafter. Students with unpaid Tuition are subject to suspension unless other arrangements are made prior to that time. A \$30.00 fee is charged on all checks returned by the bank. Changes in a child's program during the school year will not be accepted.

## RATES FOR UNSCHEDULED CARE

Day Care	\$15.00/hour
Day Care with lunch	\$20.00/hour
Late pick up after 6:00pm	\$5.00/minute

## WITHDRAWAL REQUIRES ADVANCE NOTICE

If a child is withdrawn during the school year, his/her enrollment continues for thirty calendar days after WRITTEN notice is received at the office. Full payment for the last month is with the written notice on the 1st of the month.

The school reserves the right to terminate the enrollment of any child who, in its judgment, is not benefitting from the school. If the school terminates enrollment, Tuition is prorated through the last day of attendance.

The State-licensing agency has the right to inspect and review any child's file. When necessary, the agency may interview a child or parent With or without a representative from the school.

The school will not be responsible for any medical, dental, or related medical expenses including Ambulance expenses if the child gets injured at school. Parents or Guardians will be responsible for all medical, dental, and all related medical expenses.

We will give at least 30 days advance notice prior to any rate change.

I give release for the school to photograph or video my child at school for the purpose of school display, brochures, or seminars conducted in order to promote Montessori education.

I have read and accept the terms concerning holidays, payments, service charges, deposits, Withdrawal and termination.

## SIGNATURE OF PARENT OR GUARDIAN

Name of The Parent/Guardian

DATE

SIGNATURE OF DIRECTOR

DATE

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